



Pocono Arts Council
December 2017 Holiday Store
November 24 – January 5
ARTSPACE Gallery
18 N. 7th Street, Stroudsburg, PA 18360
www.poconoarts.org / 570-476-4460

DEADLINE TO PARTICIPATE: FRIDAY, NOVEMBER 10

Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

URL: www. _____ Facebook ID: _____

By signing below I agree to all of the rules listed below:

Signature _____ Date _____

I am requesting (Check one) Wall Space _____ or Floor Space for table _____

Payment: \$30, I volunteer to gallery sit for min. 4 hours (20% comm.); or
 \$40, I do not want to volunteer (25% comm.)

Circle one – Check Credit Card# _____ Exp. Date: _____ CIV# _____

Above half is to kept by ARTSPACE
Below half is to be given to Artist

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- Artist must be a member of the Pocono Arts Council. **Deadline to participate is Friday, Nov. 10. Reception and member discount night is Thursday, Nov. 30 from 5-7PM.**
- Length and hours of the store are based upon volunteer assistance. The PoconoArts staff will manage the store 10AM-4PM Monday-Friday. Weekend hours need volunteer help.
- Art is exhibited on a consignment basis. Although the Pocono Arts Council will do all it can to protect your works, PoconoArts is not responsible for lost, stolen or damaged items.
- PoconoArts' commission is 20% of retail price for artists who volunteer to gallery sit and 25% for those who do not volunteer. All payments from sales will be sent to the artist listed above in early January.
- Artist's names will be hung in designated areas in the gallery.
- The artist must arrange to have their art delivered to the gallery and hung/displayed in the artist's assigned area on **Monday, November 20 or Tuesday, November 21, 10AM-3PM.** All inventory sheets must be given to PoconoArts when art is hung/displayed.
- Space is reserved on a first come, first served basis. A \$30 or \$40 fee is required before a space can be reserved.
- **All artwork must be marked** (i.e. sticker, label etc.) with **A) Number** - Same as line number of inventory sheet; **B) Title** – i.e. waterfall or card; **C) Your Name;** **D) Retail Price.** You must **pick up** the unsold balance of your art on **Tuesday, January 9 or Wednesday, January 10 2018, 10AM-3PM.**